

Postgraduate Research Student Conference  
14 August 2009

Specifications for Abstracts

**Due: Monday 13<sup>th</sup> July 2009**

Abstracts should include the results of original research.

- Maximum 250 words. Word count is for the body of the abstract, which includes tables and references, but not the title / authors / institution / keywords.
- Text should be single spaced with justified margins (*Top & bottom* - 2.54 cm; *Left and right* - 3.17 cm)
- Arial (or Helvetica) font, 11 point
- Your abstract should contain the following:

1. **Title**

Upper and lower case, in **bold**.

2. **Authors/Presenter** (on the next line)

Upper and lower case.

Show surname and then initials only. Title, degrees and awards should not be included.

The name of the presenter should be indicated by an asterisk.

3. **Institution(s)** (on the next line)

Upper and lower case.

Note: Leave one line space before the body of the abstract.

4. **Body of abstract**

Upper and lower case.

Text only, no graphics, diagrams or illustrations. Tables may be included.

5. **Keywords:** (leave one line space after the body of the abstract)

Upper and lower case.

*Information **must** be selected from the choices in both Categories 1 & 2 below; in addition to providing one or two descriptive words in Category 3.*

**Keywords Category 1:**

clinical (including public health)/ basic science / both

**Keywords Category 2**

surgery / neuroscience & muscle / infectious disease, rheumatology & immunology / vaccination / cancer & haematology / genetics / respiratory & cardiology / neonatal & development / nutrition & gut / *other*

**Keywords Category 3:** *free text* (write maximum of two keywords not covered above).

We encourage students to provide a structured abstract, with the following headings in bold:

**Introduction** including the study hypothesis

**Method** Description of methods used

**Results**, including statistics where relevant

**Conclusions** reached and their significance.

Some students have yet to commence their experiments or are waiting on results. These candidates, and others whose research is not amenable to presentation in this form, may elect not to structure their abstract in this form. Regardless, these broad subheadings should be taken into consideration when considering the content of your abstract and presentation, which should always include a clear description of the background, aims and methods of the study.

- Abbreviations may be used but must be spelt out in full when first mentioned, followed by the abbreviation in parentheses.
- References are not normally included in abstracts. If you must put them in, use a maximum of two and note that they will be included in the word count.

Abstracts must be saved as Microsoft **Word** documents, **File name** to commence with your surname.

**Remember: You may be ineligible for a prize if the Word count is over the maximum.**