

## ADMISSION CHECKLIST

### ***DOCUMENTATION REQUIRED BEFORE ADMISSION INTERVIEW WITH PGC IS ORGANISED:***

- Research Proposal: approximately two pages in length. To include a synopsis, objectives, methodology, resources, references and the full names and contact details (address, telephone and email) of your primary and associate supervisors.
  
  - CV including information about
    - your contact details (address, telephone, email, fax)
    - your prior research experience (eg which laboratories you have worked in and what tasks you performed),
    - technical, professional and other qualifications,
    - publications.
  
  - Application form which must be endorsed by your supervisor.
- .....

### ***DOCUMENTATION REQUIRED BEFORE ADMISSION INTERVIEW:***

- Evidence of your residency status. Originals to be sighted and signed by P&CH PG Admin.
  
- Marriage certificate or other documentation if name change is to be verified. Originals to be sighted and signed by P&CH PG Admin.
  
- Academic transcripts of your entry qualifications. Originals to be sighted and signed by P&CH PG Admin (unless USyd qualifications).
  
- Information about your record of exclusion. Originals to be sighted and signed by P&CH PG Admin.
  
- A statement detailing your availability for study (if you are applying for a part-time PhD).
  
- Email /letter from associate supervisors accepting supervision.
  
- Email/letter from supervisor and associate supervisors with qualifications, contact details.
  
- For International students - evidence of English proficiency.

**KEY:** *P&CH: Discipline of Paediatrics and Child Health; PG Admin: Postgraduate Administration Officer*